



## **FDIS Terms and Conditions of Services**

- 1) Once the FDIS Diploma has been registered and paid for it is non-transferable and non-refundable and valid for 12 months only. This includes multiple credit purchases.
- 2) If a candidate fails the Diploma exam, they will need to book and pay an additional fee to retake the exam.
- 3) If a candidate cancels his exam or does not attend their exam, they will need to pay an additional fee to rebook their exam.
- 4) If a candidate does not complete the Diploma and exam with the 12-month timescale, they will need to book and pay for the Diploma in full, if they would like to proceed and an additional 12 months will be granted.
- 5) Once the FDIS Transition Module has been registered and paid for it is non-transferrable and non-refundable and valid for 12 months.
- 6) If a candidate fails the on-site assessment or fail to attend, an additional fee will need to be paid to reschedule.
- 7) A candidate is responsible for developing their own inspector documentation for the on-site assessment, unless otherwise informed by the FDIS.
- 8) Once a candidate completes the Transition Module and on-site assessment, they are subject to the FDIS inspector approval.
- 9) Third party organisations are not permitted to register candidates on behalf of a client. Any registration fees paid by a third party organisation will not be refunded.

**FDIS Terms and Conditions are subject to change.**