



FDIS Certificated Inspector Registration & Application Terms and Conditions

The FDIS trainee inspector is considered a candidate and will be referred to as a candidate throughout these terms and conditions.

1. The Examiner has the right to cancel the onsite assessment if there are less than 10 doors presented for inspection. In this instance the trainee inspector will not receive a refund and will have to repay for these services in full.
2. If you fail the onsite assessment, you may be re-assessed at a later date, but the candidate will need to pay again in full for the onsite assessment. The re-assessment following a failed assessment must be completed within 12 months from the date of the failed assessment. If the candidate is unsuccessful for a 2nd time, they will need to complete the whole course again and pay in full.
3. The candidate has 12 months from the date of purchase to complete their transition module, portfolio and onsite assessment. If the 12 months expires prior to the candidate completing the transition module and/or onsite assessment, then they will need to pay for the services again in full. Details of the training are available in the 'Fire Door Inspector Scheme Candidate Information' document.
4. The candidate must successfully complete stage 1, before progressing on to stage 2. The candidate will have two attempts to complete stage 1. If stage 1 is not successfully completed following two attempts the candidate will not be permitted to progress on to stage 2 and any training in relation to becoming an approved FDIS inspector will cease. Please note you have five working days to submit your inspection reports, once you have carried out the inspections.
5. It is the responsibility of the candidate to ensure they have sufficient time to complete all of the training elements required. Availability of the onsite assessments from the date of request can be 6-8 weeks. It is also recommended to allow sufficient time following your onsite assessment for any follow up actions.
6. If the candidate cancels their onsite assessment with less than 5 full working days' notice, they will be required to pay for the onsite assessment again in full.
7. It is the responsibility of the applying candidate to ensure they are fully prepared for their onsite assessment and they must meet the standards set out in the FDIS Scheme Directive and onsite assessment criteria to be an approved FDIS Inspector.
8. Approved FDIS inspectors are required to be re-assessed every three years and provide a sample of inspection reports and CPD record annually.
9. A candidate is not permitted to use FDIS branding or logo's
10. The copying, downloading and sharing of FDIS course, exam and/or onsite assessment material is not permitted and will be considered a breach.
11. All candidate documentation and evidence submitted must be the candidates own work. If a candidate submits documentation and/or evidence that is not their own work, this will be a considered a breach and the training will be terminated with immediate effect.
12. All approved FDIS inspectors will be required to pay an annual fee to the FDIS.

Terms and conditions are subject to change